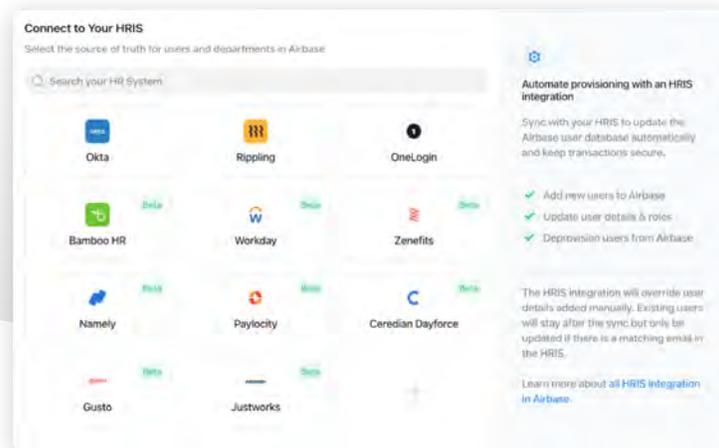


# Spend Management Platform

## Advanced User Management.

Automate employee life cycle management by connecting to your HRIS. Because optimizing your tech stack shouldn't add to your workload.



Managing users is painful enough when dealing with a single system, even more so across multiple tools. Updating user details gets to be unwieldy as headcount increases, and ensuring proper deprovisioning when employees leave can be a security concern.

### Airbase solves these problems.

With advanced user management from Airbase, it's simple to automate user provisioning and deprovisioning to get around that messy manual process. Sync employee details into Airbase from Okta, Rippling, BambooHR, Gusto or 20+ other popular HRISs.

### Benefits of Airbase advanced user management:



**Quick onboarding.** Integrate Airbase into your AP processes quickly by syncing users from your HR or cyber security software, avoiding the need to add users one-by-one.



**Simple deprovisioning.** Manage the life cycle of employees without overburdening your administrator, allowing them to be more productive.



**Reduced errors and mitigated risk.** Ensure employees are deprovisioned automatically, reducing the risk of unauthorized access.

## How it works:

Airbase integrates with your existing software to ensure user management is always simple.

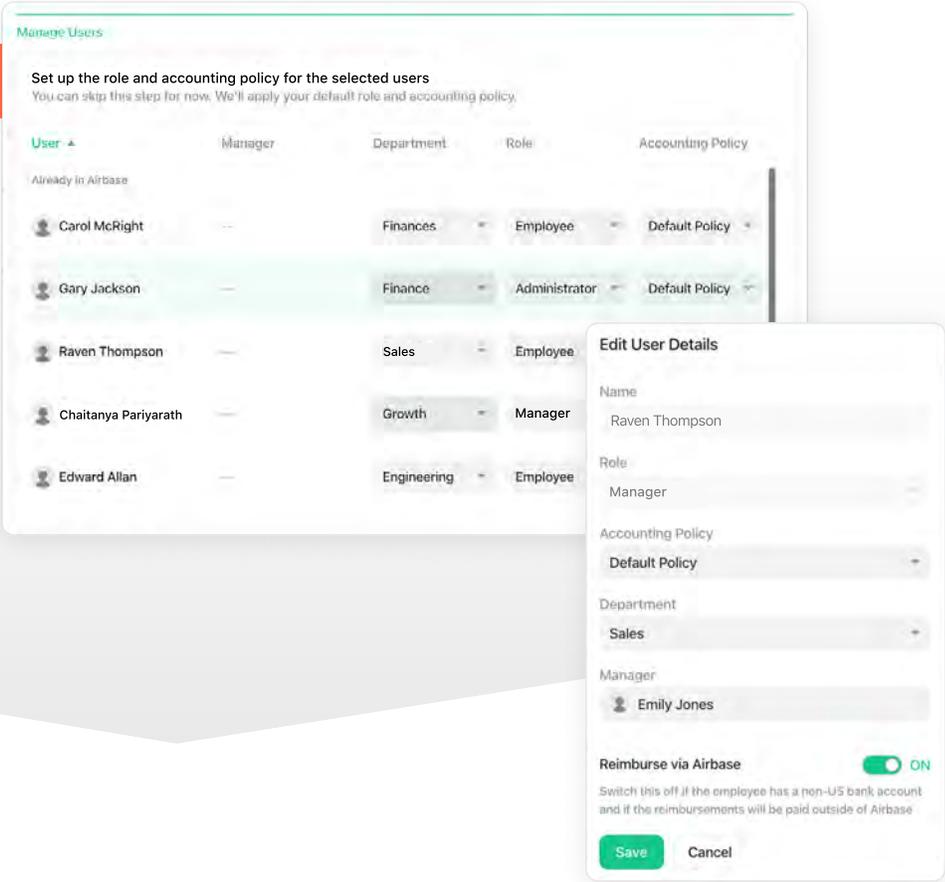
### 3 easy steps to set up advanced user management:

1. Set up your employees in your SSO or HRIS system, then sync it to Airbase.
2. Import detailed employee profiles into Airbase, where corresponding user profiles are created and given a unique Airbase role.
3. Automatically provision and deprovision employees.

### Use case example:

Sales representatives are onboarded to the Airbase platform by syncing it to Okta. When one is promoted to sales manager, changes to their role and manager in Okta are reflected in the corresponding Airbase user profile.

Set up Airbase users from Okta profiles



The screenshot displays the 'Manage Users' interface in Airbase. It features a table with columns for 'User', 'Manager', 'Department', 'Role', and 'Accounting Policy'. The table lists several users, including Carol McRight, Gary Jackson, Raven Thompson, Chaitanya Pariyarth, and Edward Allan. Raven Thompson is highlighted, and an 'Edit User Details' modal is open for this user. The modal shows fields for Name (Raven Thompson), Role (Manager), Accounting Policy (Default Policy), Department (Sales), and Manager (Emily Jones). There is also a toggle for 'Reimburse via Airbase' which is currently turned ON. The modal has 'Save' and 'Cancel' buttons at the bottom.

Edit Airbase user details

Airbase is the top-ranked modern spend management platform for businesses with 100-5,000 employees. It's the best way to control spending, close the books faster, and manage financial risk. Airbase software combines accounts payable automation, expense management, and corporate cards. It guides procurement for all purchases — from initial requests to payment and reconciliation. Bring efficiency to complex business processes and accounting needs like multi-subsidaries and purchase orders. Flexible intake and approval workflows ensure multi-stakeholder oversight and a culture of spend compliance. Airbase integrates with your other business systems and seamlessly syncs to general ledgers. Employees and accounting teams love using Airbase.

Learn more: [www.airbase.com](http://www.airbase.com) | [team@airbase.io](mailto:team@airbase.io)