

Airbase Suite.

As your company grows in size and complexity, the Airbase Suite package accommodates your evolving requirements so you don't miss a beat. It allows for higher transaction volumes, greater automation, and more opportunities for customization to address the specific policy requirements and organizational structure of your company.

Airbase is the only spend management platform that truly delivers on the promise of consolidating and automating all non-payroll spend. It's the solution that finance and accounting teams turn to for supporting growth at all stages.



Get all the benefits of a platform solution with Airbase Suite.

Benefits:

- ✓ Achieve consistent, easy visibility into all non-payroll spend.
- ✓ Optimize AP for cash back, and reduce processing costs with a single command and control center.
- ✓ Ensure expense policy compliance without expecting colleagues to monitor.
- ✓ Automatically route requests for spend or reimbursement to approvers responsible for the budget.
- ✓ Retrieve documentation easily for audits or other needs.
- ✓ Free up valuable time and eliminate errors with automated bill creation, categorization, payment scheduling, accruals, and amortizations.
- ✓ Close books faster and access real-time data for better decision-making.
- ✓ Promote a healthy spend culture and better budget management.

Specifics of the Suite package include:

Base Platform

Integration with GL of choice: NetSuite, Intacct, QuickBooks, Xero

Microsoft, Google, Okta and OneLogin Single Sign-On

- Flexible, customizable spend control workflows
- Full accounting automation with your GL
- Cash back on card purchases
- Real-time reporting and visibility
- Full audit trail of actions and supporting documents
- Access via web, mobile app, email, and Slack

Bill Payments

200 domestic bills/month before transaction fees (option to increase number of bills per month)

- Simple and powerful bill payments and vendor management
- Smart invoice ingestion via dedicated inbox & OCR
- Auto-categorization
- Payment scheduling
- Domestic & international payment support
- Multiple payment types: ACH, check, vendor credit, virtual cards with cash back, international wire transfer

Corporate Cards

Very, very generous cash back on eligible spend

- Software-controlled physical and virtual cards
- One-time, recurring, vendor-specific virtual cards
- Auto card lock settings, fraud detection
- Auto-categorization
- Subscription management & duplicate spend alerts
- Receipt compliance controls

Reimbursements

Included for all provisioned users

- Fast and efficient employee expense reimbursement
- Clear warning and blocking policies
- Real-time reimbursement requests
- Receipt compliance settings
- Simple receipt upload
- Real-time status visibility
- Automated rapid payments

Straight-line Amortization

Supported across all GLs

- Automated or manual setting of contract start and end dates
- Automatic journal entries to the selected prepaid account, sync to GL

NetSuite Native Amortization

- Airbase amortization managed by NetSuite native amortization templates
- Automated monthly journal entry creation

Advanced User Management with HR integration

- Automated employee provisioning and deprovisioning
- Sync employee details into Airbase from Okta, Rippling, Gusto, or BambooHR

Advanced Approvals

- Rule-based, customizable approval workflows
- Approval groups, parallel and sequential approvals
- Rules based on department, expense category, type of product or service, and more

Custom NetSuite fields

- Utilize custom fields set in NetSuite within Airbase
- Capture identified NetSuite fields based on expense level and category, and sync to NetSuite

Purchase Orders

- Create, review, approve, and share purchase orders with vendors
- Customized approvals based on departments, spend limits, and more
- PO to bill matching with direct sync to GL

Optional add-on:

Subsidiary Support

- Support for those companies who use NetSuite and have subsidiaries. Contact Airbase for more information.



Looking for different functionality? Check out our other packages.

[Package overview](#)

[Growth](#)

[Premium](#)

Airbase is the only truly comprehensive spend management platform for small and midsize companies. It combines three products — accounts payable, an advanced corporate card program, and employee expense reimbursements — into one system. Implemented individually, each product has all the core functionality you expect from a best-of-breed solution. Taken together, Airbase provides a consistent and efficient platform experience for all non-payroll spend. The automation of accounting and approval workflows results in visibility and control, a faster close, and real-time reporting. **Learn more:** www.airbase.com | team@airbase.io